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Assume that the administration of your college or university is contemplating creating a learning center that will offer math and English tutoring. To implement this program, offices will need to be created from classroom space, tutors will need to be paid from the student services program, and a director will need to be hired. Reaction to the center is mixed. As the president of a student organization, you've been asked to write a letter to the administration about your organization's position on the creation of the center.

- a. Make a list of several possible points of view on the center. (Consider, for example, the perspectives of the admissions office, computing services, maintenance, faculty, and students.) Realize that different audiences may share both supportive and unsupportive views on the same topic for different reasons.
- b. Based on the points of view you have listed, draft and outline a letter that supports creating the center, supports it with conditions, or opposes it.
- c. Write a letter to the administration, explaining your organization's point of view on the creation of the learning center. Be sure you have addressed the potential multiple points of view in your letter. If you are for the center, offer strategies to address the concerns of those who are unsupportive; if you are against the center, address the concerns of those who believe such a center is needed.